

MOST URGENT/ TOP PRIORITY.

**O/o The Secretary,
Gurukulam,
DSS.Bhavan, Masab Tank,
A.P., Hyderabad.**

Cir.Rc.No:B2/14041/2012

Date:19-05-2012.

CIRCULAR

Sub:- Gurukulam, Hyderabad – Guidelines for Performance oriented Transfers through counseling for the year 2012 – Calling of applications – Reg.

Ref: Meeting minutes held with the office bearers of all Associations of Gurukulam employees with Secretary held on 17-05-2012.

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A copy of the transfer guidelines is here by communicated for the year 2012 along with application form.

All the Principals are requested to circulate these transfer guidelines to all the staff members and receive the filled transfer applications forms of liable and eligible employees as mentioned in the transfer guidelines.

The required number of transfer applications may be got prepared by the Principal/OSDs and supply to all persons who are liable/eligible for transfer and the abstract of all the applications should be furnished in the following Proforma:

Sl. NO	Name of the teacher	Designation with subject	Date of joining in the present station	Category of transfer specify Compulsory/Exceptional/request	Remarks

The applicants and Principals/OSDs should take utmost care in filling the transfer application form. Furnishing of any incorrect information will be viewed seriously and disciplinary action will be initiated against the persons responsible. The Principal should verify and certify the correctness of the entries.

All the Principals/OSDs are requested to see that the transfer applications of Principals, teaching staff and Supdts along with abstract should reach the Head Office on or before **15-6-2012** positively for Residential

Schools and RJC. The transfer application for counseling would be accepted in H.O. from **21-5-2012 to 15-6-2012 by 5 PM.**

The Principals/OSDs are hereby directed to indicate the leave vacancies (cadre-wise) exceeded by one year except the vacancy against Maternity leave. Regarding the vacancies against deputations (out of the Gurukulam) to other departments including KGBVs and OD to Other Institutions, and Mini Gurukulams are also to be indicated in their institutions. Also the TGTs working against the post of PGTs subject wise in their respective institutions.

All the persons eligible for transfer as per guidelines shall compulsorily apply for transfer failing which they lose their opportunity of counselling. Such persons will be transferred and posted to any of the places by Gurukulam on administrative grounds.

It is also to inform that the conduct of transfers through counselling to the cadres of Principals/J.Ls/P.D© would be taken up on Zonal basis which are state cadre till now, subject to finalisation of zone allotment and promotions to these cadres.

The schedule for counselling for transfers will be intimated after issuing of the G.O. from Government.

Sl. No.	Schedule description	Date indicated
1.	Last date for receiving transfer applications	15-06-2012 by 5 P.M.

This should be treated as most urgent and attended to on priority. Any deviation in this regard shall be viewed seriously. The transfer counselling guidelines are also available in www.aptwgurukulam.gov.in

Encl: 1. Transfer Guidelines through counselling
2. Application form.

Sd/-
Secretary

To
All the Principals of APTWRS/URJCs/RJCs in the state.
All the Project Officers/Addl. J.C.s in Non ITDA districts for favour of information.
All D.D (TW), ITDAs/ DTWOs of Non-ITDA districts.
Copy to all sections of Gurukulam.

DRAFT GUIDE LINES FOR TRANSFER COUNSELLING FOR THE YEAR 2012

GUIDELINES FOR TRANSFERS THROUGH COUNSELLING FOR THE PRINCIPALS /TEACHING & NON-TEACHING STAFF IN GURUKULAM INSTITUTIONS FOR THE YEAR 2012.

1. The guidelines are prepared for regulating transfers of all teaching staff (i.e., Principals, Jls, PD(c), PGT, TGT, PD(s), PET and Superintendents (Non-teaching) on performance-oriented transfer policy through counselling.

2. ELIGIBILITY FOR TRANSFERS THROUGH COUNSELLING:

The following will be eligible for transfers:

i) COMPULSORY TRANSFERS:

- a) The employees who have completed the period of **(6)** years of service in particular station as on **1st June of 2012**.
- b) Transfer of a spouse on the request of another spouse during counselling to post them together in one School / Place.
- c) A spouse case under transfer counselling will be considered once on completion of 6 years only to one of the spouse and not in every year.
- d) All the spouse cases will be considered on par with Govt. norms.

ii) ADMINISTRATIVE TRANSFERS:

Transfers on account of administrative grounds i.e., disciplinary cases or redeployment of surplus manpower or in public interest or for sharing shortage of staff.

iii) REQUEST TRANSFERS:-

The following are eligible to apply for request transfers:

- a) Employees who have completed minimum period of **(2)** years at a particular station as on **1st June of 2012**.
- b) Employees who are due to retire with-in (2) years as on the date of eligibility for transfer counselling on 31st May, 2012.

iv) **EXCEPTIONAL TRANSFERS:**

Male Teachers below (50) years of age working in Girls institutions will be transferred to accommodate lady teachers. It will be observed strictly.

3. No mutual transfers will be considered.

4. PERIOD OF STAY:

The Principals, Teaching staff and Superintendents who have completed **(6)years** of stay in a particular station as on **1st June of 2012** shall be liable for compulsory transfer.

5. CALENDAR FOR TRANSFERS:

a. The schedule of transfers through counselling and other relevant instructions are given in the circular along with application and guidelines. No transfers shall be made there-after during the year 2012-13 and no relaxations would be entertained.

b. No depositions shall be entertained during this year.

6. TRANSFERS PROCEDURE :

- 6.1 The transferring authority will prepare and publish a list of eligible candidates liable for transfer including the request transfers along with entitlement points of each candidate. The lists will be prepared subject wise for each category of post basing on the unit of appointment i.e., State-wise or Zone-wise or District-wise as the case may be in descending order of total entitlement points. In case of tie in entitlement points, the seniority of the individual shall be taken into consideration from the date of his/her transfer through counselling during the previous years. . The vacancies available for counselling will also be displayed. The vacancies arising due to retirements by **31st May , 2012** would be part of the vacancies for counselling. The places of employees applied for counselling will be treated as arising vacancy.

- 6.1(a) The leave vacancies for more than a year will be treated as vacancy.
- (b) (i) The deputation to other Departments including KGBVs, Mini Gurukulams are deemed to be cancelled.
- (ii) The posts of the persons those who are on deputation/OD will be shown as clear vacancy.
- iii) The posts where TGTs are working against PGT posts will be shown as vacancy.
- 6.2 The transferring authority or his nominee shall conduct the counselling. The applicant will be asked to choose any one of the vacancy available at the time of his /her chance subject to the condition stipulated in Para 8b.
- 6.3 Among the notified vacancies, the vacancies in Girls' institutions will be first filled with willing women employees in the order of merit of entitlement points. If still vacancies in girls institutions are left, they will be filled with willing male employees above (50) years of age as on **1st June of 2012** in the order of merit of entitlement points. This process will continue till all the vacancies in girls institutions are filled or till the employees of above 50 years of age are exhausted, whichever is earlier. However, Female and Male Teachers above 50 years of age shall not be permitted to opt for boys institutions while filling the vacancies of girls institutions. They can opt for vacancies of Boys institutions during their turn in general merit of entitlement points along with other persons.
- 6.4 The remaining vacancies in girls institutions, if any, and the vacancies of boys institutions will be filled with the remaining employees in the order of merit of entitlement points.
- 6.5 In the process of counselling, if an employee under spouse case opts for a place at his/her turn, the other spouse also shall attend and submit willingness at the same time. No separate entitlement points will be given under spouse case with in the Zone of consideration.

- 6.6 The transferring authority after completion of the counselling process shall issue transfer orders. If any person fails to attend counselling, the transferring authority has the right either to retain or transfer the candidate in any of the leftover vacancies. Those eligible for transfer counselling under compulsory transfer are liable for disciplinary action they will be considered for posting on Administration grounds as per the decision of the competent authority
- 6.7 The priority in counselling shall be as follows:
- a. Female candidates opting for girls institutions.
 - b. Male candidates above 50 years age opting for girls institutions.
 - c. Spouses cases under compulsory category /Cadre.
 - d. persons suffering from serious medical cases i.e., (either self or spouse or dependent children and dependent parents) of Cancer, Heart Operations, Neurosurgery, Bone TB, Kidney transplantation to places where such facilities are available, interms of the Govt Orders.
 - e. Other spouse cases.
- 6.8. The employees who have applied for request transfer cannot claim for retention, even, if they fail to get a place of their choice during counseling. However, they can opt for the same place during their turn, if the vacancy still exists at that time. Those applied under request transfer one required for shifting of place due to exhibition of arising vacancies in filling of the transfer counseling . If the vacancy still vacant he /she will be considered.

7. APPEAL AGAINST TRANSFERS :

- a. An appeal on the a transfers ordered by Project Officer, ITDAs/AJCs in Non-ITDA districts shall be appeal to the Secretary of APTWREIS within 15 days from the date of receipt of such orders.
- b. The appeal on transfer orders to consider by the Secretary, Gurukulam, shall be the Chairman of APTWREI Society within 15 days from the date of receipt of such orders.

- c. All such appeals shall be disposed off within 30 days from the date of receipt of appeal.
- d. Chairman/ Secretary may at his discretion stay the implementation of any transfer order passed by the Project Officer, ITDAs pending disposal of the appeal.

8. OTHER CONDITIONS:

- a. An employee reporting to duty after leave shall be posted to any other place wherever vacancy exists.
- b. The Principals, Jr. Lecturers and Phy. Directors(Colleges) shall not be posted in their native Mandal. The staff whose unit of appointment is zone shall not be posted in their native Mandal.

9. ENTITLEMENT POINTS FOR GIVING WEIGHTAGE IN CONSIDERATION OF TRANSFERS:

a) PROFESSIONAL PERFORMANCE: (20 Points)

i) OVER ALL RESULTS:

A Teacher/Jr.Lecturer may be teaching any class. The overall total No. of students taught by him in the previous academic year and the overall pass percentage will be taken into account and the entitlement points will be given based on the total quantum of the results as indicated below:

PERCENTAGE OF PASS	ENTITLEMENT POINTS IN PTG SCHOOLS	ENTITLEMENT POINTS IN GENERAL S.T SCHOOLS
0 – 34	-1	-2
35 – 49	1	0
50 – 59	2	1
60 – 74	4	2
75 – 89	6	4
90 – 94	8	7
95-100	10	10

ii) **WEIGHTAGE FOR QUALITY OF RESULTS:**

The average score of all the students in the subject taught by the Teacher/Jr.Lecturer in the previous academic year will be converted into the percentage mean score and gives entitlement points as under

PERCENTAGE MEAN SCORE	ENTITLEMENT POINTS IN PTG SCHOOLS	ENTITILE POINT IN GENERAL S.T SCHOOLS
0 - 34	-2	-3
35 - 49	2	1
50 - 59	4	3
60 - 74	6	5
75 - 89	8	7
90 - 94	9	8
95 - 100	10	10

NOTE: - If more than one Teacher/Jr.Lecturer has shared a particular subject in teaching, the same result and consequent entitlement points will be allowed to all the Teachers/Jr.Lecturers who jointly dealt the subject.

b) WEIGHTAGE FOR PLACE OF STAY: (5) points

In respect of the persons working in the Institutions located in 'C' category are considered weightage for (5) points for this year only . This is applicable for the transfers under request, Compulsory and Exceptional categories. The list of "C" category institutions is below.

Sl. No	District	C Category
1	Srikakulam	1). Peddamadi (RJC)(B) 2). Peddamadi RS (B) 3).Malli (RS) (B)
2	Vizianagaram	NIL
3	Visakhaptnam	4).Pedabayalu RS (B) 5).Pedabayalu RJC (B) 6).G.Madugula RS (G) 7).G.Madugula RJC (B) 8).Koyyuru RS (G) 9).Koyyuru RJC (G) 10).Upper Sileru RS (B) 11). Gummakota RS (B) 12). Chinthapally RJC-G) at G.K. Veedhi. 13 G.K. Vedhi RS(G)
4	East Godavari	14).Y.Ramavaram RS(G)

Sl. No	District	C Category
		15).Y.Ramavaram RJC(G) 16).Rajavomangi RS (G) 17).Rajavomangi RJC(G) 18).Addatheegala RS (B) 19).Addathigala RJC (B)
5	West Godavari	NIL
6	Krishna	NIL
7	Guntur	NIL
8	Prakasam	NIL
9	Nellore	NIL
10	Chitoor	NIL
11	Cudduppa	NIL
12	Anathapur*	NIL
13	Kurnool	NIL
14	Warangal	20).Damaravanha RS (B) 21).Damaravanha RJC(B)
15	Khammam	22).Gundala RS (B) 23).Gundala RJC (B)
16	Karimnagar	24).Kataram RS (B)
17	Adilabad	25).Narnoor RJC (B)
18	Medak	NIL
19	Nizamabad	26).Gandhari RS (B) 27).Gandhari RJC (B)
20	Nalgonda	NIL
21	Mahaboob Nagar	NIL
22	Ranga Reddy	NIL

c) SPECIAL CONSIDERATION (MAXIMUM 15 POINTS)

1) WEIGHTAGES FOR SPOUSE CASES:

(Spouse working in State/Central Govt./Public undertaking/Local bodies/Residential Institutions and Aided Institutions only will be considered and weightage of 5 points will be given under spousal grounds)

NOTE: Considered only on production of competent authority certificate , otherwise the weightage points will not be considered.

2) WEIGHTAGE TO RETIRING EMPLOYEES:

Retiring persons will be giving the following weightage points.

- i) If the person is retiring within 2 years = 5 points.
- ii) If the person is retiring within 1 year = 10 points.

3) **WEIGHTAGE FOR MEDICAL GROUNDS:**

The employee with the following Medical grounds for transfer the weightage of entitlement points will be given as shown below.

- i. On ground of serious illness of self or spouse (Heart surgery, Kidney transplant or Cancer) =5 points
- ii. For treatment of physically or mentally handicapped children =5 points
- iii. Physically handicapped employees with 40% and above handicap =5 points

NOTE:- A person can claim maximum 20 points under 9C.

d) **WEIGHTAGE FOR OUTSTANDING PROFESSIONAL CONTRIBUTION:**

A Weightage upto 5 points will be given to any candidate for his outstanding contribution to the profession by way of evolving innovative methods, in teaching process or he/she received prestigious award like **Best teacher** at National or State Level.

- ITDA, District Level.. 4 points
- State Level.....8 points
- National Level.....10 Points

The outstanding professional contribution should relate to the period of stay i.e., 2011-12 Academic year only.

e) **PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES** = 10 Points.

Non-academic participation:

For the purpose of quantifying performance of an institution under Extra curricular and Co-curricular activities, a maximum of (10) points shall be awarded to each employee working in an institution, provided the institution achieves the following:

- a) Sponsored not less than (5) children for Dist. level Science Fair/ Sports/ Competitions in essay/ Elocution/ Seminars etc. 5
- b) Sponsored not less than (3) children for State level Science fairs/ Sports/ competitions in Essay/ Elocution/ Seminars etc. 8
- c) Sponsored more than (2) children for National level 10

competitions in Essay/ Elocution/ Seminars/ Science Fairs/
Sports etc.

Note: Only concerned subject teachers /Head of the Institutions are only eligible for allotment of marks.

f) Achievements/Awards/Certification: Maximum 10 points

Maximum of 10 points will be awarded to each employee working in institutions provided the institution achieves the following:

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| a) Prizes/ Merit certificates won by at least (3) students at Dist. level Science Fair/ Sports/ Competitions in essay/ Elocution/ Seminars etc. | 5 |
| b) Prizes/ Merit certificates won by at least (2) students at State level Science fairs/ Sports/ competitions in Essay/ Elocution/ Seminars / Maths. Olympiad. | Min – 4
Max -8 |
| c) Prizes/ Merit certificates won by at least (1) student at National level competitions in Essay/ Elocution/ Seminars/ Science Fairs/ Sports /Maths. Olympiad.. | 10 |

g) SUBJECTIVE ASSESSMENT BY PRINCIPAL: Maximum 10 points

The Principal shall award a maximum of 10 entitlement points for the qualities of the employee of teaching and non-teaching such as:

- Punctuality & regularity, b) Performance of duties c) conduct of Seminars and extra curricular activities d) Discipline and e) Imitativeness.
- Regarding PETs/PDs a)Punctuality & regularity b) Performance of duties Yogasanas & evening PET classes d) maintenance f discipline and attendance to dining hall e) preparation of students for District level and State level sports and games competition.
- In respect of Non-teaching staff also the Principal shall award a maximum (10) marks taking the following points into consideration. A) Punctuality b) Regularity c) Performance of

d) proper maintenance of office records and files (in respect of ministerial staff) and e) Discipline.

- However the heads of the institutions should not award any mark under this item if any employee receives any adverse remarks from visiting/inspecting officer/Principal. In such a case the Principal should award (0) mark under this item.

9 h) Points will be awarded to J.L.s concerned provided the institution achieves ranks in EAMCET/IIT/NIT/Telugu Academy awards during the 2010-11 academic year as detailed below:

i) EAMCET

<5000 rank	-	10 points
5000 to 10,000 Rank	-	05 points
>10,000 to 15,000 Rank	-	03 points
>15,000 to 20,000 rank	-	02 points.

ii) I.I.T.

For each seat - 10 points

iii) NIT (2) seats - 05 points

iv) Telugu academic awards

To Inter students (Telugu J.Ls) - 4 points per student - Max. (8) points.

9.i) For unmarried women or widows - 05 points

10. DISPLAY OF VACANCIES:

All the clear and arising vacancies will be displayed

11. TRANSFER OF PRINCIPALS OF APTWRS/ RJC:

- (a) The same guidelines of teaching staff will be applicable except the quantitative and qualitative results and subjective assessment by Principal.
- (b) i) The results of X class in respect of schools X & Inter II year in respect of URJCs and Intermediate II year of in respect

of RJC's of previous academic year should be taken in to consideration for entitlement points under pass percentage and quality of results.

- ii) If any of these classes are not there in the school during the previous year, the results of next highest class should be taken into consideration.
- iii) The Project Officer, ITDA/ Secretary, Gurukulam shall award a maximum of 10 points under subjective assessment.

12. TRANSFER OF STAFF NURSE, ANM AND OTHER NON-TEACHING STAFF SHALL BE DONE AT THE DISTRICT LEVEL:

The same guide lines of teaching staff will be applicable except the entitlement points under professional performance (Para 9(a), (i), (ii), (d), (e) and (f).

ABSTRACT OF ITEM WISE ENTITLEMENT POINTS.

Sl. No.	Item	Maximum Entitlement points.
1	Overall results	10
2	Weightage for quality of results (Percentage)	10
3	Weightage for place of Stay for 'C' category place only for this year only	05
4	Special consideration (spouse, Medical, PHC)	20
5	Weightage points for Out Standing professional contribution	10
6	Weightage points in extra curricular activities	10
7	Weightage point for Achievements /Awards etc.,	10
8	Weightage points for Subject Assessment	10
9	Weightage points for unmarried women or widow	05
10	EAMCET/IIT/NIT/Telugu Academy awards	10
	Total	100

**Sd/-
SECRETARY**

**ANDHRA PRADESH TRIBAL WELFARE RESIDENTIAL EDUCATIONAL
INSTITUTIONS SOCIETY, HYDERABAD**

Application for Transfer for the year 2012
Part – A

(To be filled in by the applicant)

(Note: Read the transfer guide lines before filling the transfer application)

1. Name of the applicant :
2. Designation with subject :
3. Category of transfer (Refer Para 2 of transfer guide lines) :
4. Date of Birth :
5. Age as on 31st May : Years Months Days
6. a) Sex. : Male / Female
b) Marital Status : Married / Unmarried
7. a) Native District :
b) Native Revenue Division :
c) Native Mandal :
8. a) Zone to which allotted in case of Zonal Posts :
b) Dist. to which allotted in case of Dist. Posts :
9. Date of Joining in the present cadre :
10. Seniority number in the present cadre in the seniority List of Gurukulam. :
11. a) Present place of working :
b) Mention the place of work whether the individual working in 'C' category :
(It is applicable for this year only)
12. Date of Joining in the present station :
13. Period of stay at the present station as on 31st May: Years Months Days
(Including all cadres).

14. Whether spouse is an employee in APTWREIS : Yes / No

15. Whether spouse is an employee in other Organisation : Yes / No
(Govt. Central / State/ Local Bodies/ Public Sector / Aided Institution).

16. The place where the spouse is working and its category :
As per guidelines (Refer Para 3)
Spouse certificate from the employee shall be enclosed
duly certified by the Head of the Institution.

17. Whether the employee is suffering from any of the : Yes / No.
Following Chronic ailments i.e., Heart Disease /Surgery
Kidney Transplantation/ Cancer.
If yes certificate may be furnished by the Competent
Authority.

18. Whether the employee is at the edge of retirement i.e., : Yes / No
Below 2 years.

If yes date of retirement : Day Month Year

19. State whether the employee is

a) Physical handicapped with 40% and above handicap: Yes / No
Certificate to be produced duly attested by the
Head of the Institution.

20. State whether the employee has physically or mentally : Yes / No
Handicapped children for whom treatment is necessary

21. Whether the employee has made any out standing :
Professional contribution i.e., innovative methods of
Teaching, awards etc., during the period of stay in the
Present station (Furnish details).

22. Whether the employee participated in extra curricular :
Activities during the period of stay in the present station
(give details)

23. Justification by the Principal for his assessment of the :
Employee (Refer Para 9 f of transfer guide lines).

Note: 1. If response is “Yes” for item Nos. 15, 17, 19, 20, 21 and 22 Certificates are
to be enclosed for Evidence.

2. Strike off which ever is not applicable in the case of items at Sl.Nos.6, 14, 15,
17, 18, 19 and 20

PART – B

(Calculation of Entitlement Points)

The Entitlement Points accrued by the individual as per transfer guide lines,

In case of Principals: (College and School)

1) a) Over all pass percentage (Refer Para 11 of Transfer guide lines).

S.No.	Class	No.of students appeared for Public/ Annual Exam	No.of students passed
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>
1	VII		
2	X		
3	II year Inter		
	Total:		

Overall percentage of passes $\left[\frac{\text{Total of column 4} \times 100}{\text{Total of column 3}} \right] =$

Entitlement Points secured from the over all percentage of passes
(Refer frequency table in Para 9(a) (i) of transfer guide lines.

Points Secured

Maximum

10

b) Mean Score (Subject average Marks including the marks of failed students).
(Refer Para 11 of transfer guide lines).

Sl. No	Class	Subject average marks of all subjects						Average marks of all subjects
		Subject(1)	Subject(2)	Subject(3)	Subject(4)	Subject(5)	Subject(6)	
1	VII							
2	X							
3	II Inter	MPC						
		Bi.P.C						
		C.E.C						
		H.E.C						

Average marks of all subjects of all classes in the above table
(i.e., average of last column) =

Entitlement Points secured basing on the Average marks :
of all subjects of all classes.
(Refer frequency table given in Para 9 a (ii) of transfer guide
lines.)

Points Secured

Maximum

10

In case of teachers: (weightage for quality of Results)

c) Entitlement Points for over all pass percentage.

Sl No	Class & Section taught by the teacher	Subject taught	No.of students appeared for Public/ Annual Exam	No.of students passed
1	2	3	4	5
1				
2				
3				
4				
5				
6				
7				
		Total		

Overall percentage of passes $\left[\frac{\text{Total of column 5} \times 100}{\text{Total of column 4}} \right] =$

Points Secured	Maximum
<input type="text"/>	10

Entitlement Points secured from the over all percentage of passes (Refer marks frequency table given in Para 9 a (i) of transfer guide lines).

d) Entitlement points for quality of results (Subject Average Marks)

Sl No	Class & Section taught by the teacher	Subject taught	Average marks in the subject including the marks of failed students
1	2	3	4

Average marks from the last column =

Entitlement Points secured from over all average Marks of all classes taught by the teacher (Refer frequency table given in Parra 9 a (ii) of transfer guidelines)	:	Points Secured	Maximum
		<input type="text"/>	10

2) Entitlement Points for stay in the present station of category(C) (Refer Para 9 b of transfer guide lines).under request transfer, Compulsory, and Exceptional transfers.		<input type="text"/>	05
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3. Entitlement Points under special consideration

	Points Secured	Maximum
a) Spouse case (Refer para 9 c(1))	: <input type="text"/>	<input type="text" value="05"/>
b) Weightage for Retiring Employees (Refer para 9 c (2))	: <input type="text"/>	<input type="text" value="10"/>
c) Weightage for compassionate grounds (Refer para 9 c (3))		
i) Serious illness as specified in guide lines	: <input type="text"/>	<input type="text" value="05"/>
ii) For treatment of Physically or Mentally handicapped children	: <input type="text"/>	<input type="text" value="05"/>
iii) Physically Handicapped Employees with 40% and above Handicap.	: <input type="text"/>	<input type="text" value="05"/>
Total Points under 3(a)(b) (c) (Special consideration) is Limited to 20 Points	: <input type="text"/>	<input type="text" value="20"/>
d) Weightage Points for out standing professional contribution (Refer para 9 (d)).	: <input type="text"/>	<input type="text" value="10"/>
e) Weightage Points for participation in extra curricular activities (Refer para 9 e).	: <input type="text"/>	<input type="text" value="10"/>
f) Achievements/Award/Certification (Refer para 9 (f))	: <input type="text"/>	<input type="text" value="10"/>
g) Weightage points under subject assessment (Refer para 9 (g))	: <input type="text"/>	<input type="text" value="10"/>
h) EAMCET/IIT/NIT/Telugu Academy awards (Refer para 9 (h) i)	: <input type="text"/>	<input type="text" value="10"/>
i) For unmarried women or widow (Refer para 9 (i))	: <input type="text"/>	<input type="text" value="5"/>
Total entitlement Points secured by the individuals	: <input type="text"/>	<input type="text" value="100"/>

Signature of the applicant

Certificated that the particulars furnished are verified with reference to certificates, records of the school and service register of the individual and found correct.

Signature of the Principal